

## **privacy policy**

The use of the Website ROMER SCA Ciura W. Ciura [www.romerpp.pl](http://www.romerpp.pl) is possible only if the User accepts the principles of the Privacy Policy. By continuing to use the Website, you accept the Privacy Policy and use cookies. Lack of acceptance of the Privacy Policy rules means the necessity to leave the Website. The owner of the website is ROMER SCA Ciura W. Ciura in Skarżysko-Kamienna, ul. Rejowska

99. The Website is made available with due respect for Users' privacy. Your data is processed in accordance with the principles provided for in the GDPR, i.e. Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016.

on the protection of individuals with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46 / EC (general regulation on data protection, hereinafter "GDPR"), as well as the acts provided for in the Polish Act on the Protection of Personal Data implementing the provisions of this Act and the Act on Providing Services by Electronic Means of July 18, 2002 (Journal of Laws of 2002, No. 144, item 1204, as amended).

In order to meet the statutory requirements, the Administrator selects and applies appropriate technical and organizational measures to protect the processed data and protects the data against unauthorized disclosure, as well as against their processing in violation of applicable law. The protection of personal data of the Website Users and Clients is of particular importance to ROMER SCA Ciura W.Ciura.

### **Administration of personal data**

In accordance with the content of the Act of May 10, 2018. about personal data protection (Journal of Laws of 2018, item 1000) ROMER SCA Ciura W. Ciura with its registered office in Skarżysko-Kamienna, ul. Rejowska 99, informs that the Controllers of the personal data provided by you in the contact form and in the online store are Andrzej Ciura, Wojciech Ciura- partners of the company ROMER SCA Ciura W. Ciura with its registered office at ul. Rejowska 99, in Skarżysko Kamienna 26-110, tel .: 509 843 098, e-mail address: [andrzej@romerpp.pl](mailto:andrzej@romerpp.pl) . Filling and sending the contact form on the website means the transfer of personal data contained in the form.

The company only collects data that will be used to purchase the product; responding to the addressed speech; for marketing purposes related to advertising the company's products, providing information about the offer, as well as archival and statistical purposes.

Personal data is also processed in order to fulfill orders placed in the Online Store, to consider possible complaints and to provide electronic services in the field of keeping the account of the person using the Online Store.

In order to ensure the protection of personal data, persons using the Online Store in the case of having a login and password to log in to the Online Store are required to protect them. Persons using the Online Store are responsible for providing third parties with the login and password used to log in to the Online Store.

The basis for the Administrator processing the e-mail address and telephone number of the Customer in order to send commercial information to the indicated e-mail address and telephone number is art. 6 sec. 1 lit. a GDPR, i.e. express consent of the client.

The data provided by you when filling in the forms and in the online store are protected by SSL (Secure Socket Layer).

The collected personal data will not be disclosed to any other persons or entities, unless it is required by applicable law or an appropriate agreement is concluded to ensure the protection of your rights and privacy.

Providing data is voluntary, but necessary to achieve the purposes related to the use of the Online Store and the contact form, as well as to submit an offer, conclude a contract and perform the order.

### **Data sharing**

In connection with the processing of data for the purpose indicated above, your personal data may be made available:

authorized employees of the Administrator,  
companies cooperating with the Administrator that process your personal data on the basis of the concluded contract for entrusting the processing of personal data, in particular accounting, legal, IT companies, external security services,  
entities operating postal or courier,  
entities purchasing receivables in the event of failure to pay our receivables,

entities authorized to receive them under applicable law. Entities entrusted with the processing of personal data under a separate agreement are required to comply with the principles of confidentiality and security of personal data, in particular, not to disclose data to unauthorized persons, and to apply physical and technical security measures, adequate to the method of data processing. The data controller does not intend to transfer personal data to a third country or an international organization.

The data provided by you will not be profiled.

### **Modification or deletion of personal data**

Each person who provides their personal data has the right to access the content of the data and to modify, rectify, delete or limit processing, as well as the right to object, request the cessation of data processing and transfer, as well as the right to withdraw consent at any time and the right to submit complaints to the supervisory body of PUODO.

### **Data storage period**

Your personal data will be processed for the period necessary to implement the above-mentioned purposes, in particular:

1. Personal data resulting from the conclusion of the contract will be processed for the period in which claims related to this contract may be disclosed, in accordance with the limitation periods specified in the Civil Code. Due to the need to fulfill tax and accounting obligations, some of this data will be stored for a period of 6 years from the date of implementation of individual contracts,
2. Personal data processed for the purposes of marketing our products will be processed until the possible withdrawal of consents or we determine that they have become obsolete,
3. The information necessary to handle the complaint will be processed until the rights in this respect expire,
4. Data necessary to fulfill the legal obligation incumbent on the Administrator - will be stored for the period in which the law requires us to store data.

### **Legal basis for data processing**

1. Customer's consent to the processing of personal data (Article 6 (1) (a) of the GDPR);

2. Processing is necessary for the performance of a contract to which the data subject is party or to take steps at the request of the data subject prior to entering into a contract (Article 6 (1) (b) of the GDPR);
3. Processing is necessary to fulfill the legal obligation incumbent on the Administrator (pursuant to Article 6 (1) (c) of the GDPR);
4. Processing of personal data for archival (evidence) purposes which are the implementation of the legitimate interest of securing information in the event of a legal need to prove facts (Article 6 (1) (f) of the GDPR);
5. Processing of personal data for the purpose of possible determination, investigation or defense against claims being the implementation of our legitimate interest in this interest (Article 6 (1) (f) of the GDPR);
6. Processing of personal data - for accounting and bookkeeping purposes (Article 6 (1) (f) of the GDPR).

### **Intangible goods**

All materials, information, data, graphic layouts and trademarks posted on the Website benefit from legal protection provided for in the provisions of the Act of February 4, 1994 on copyright and related rights (Journal of Laws of 2006 No. 90, item 631, as amended) .) and the Act of June 30, 2000 Industrial Property Law (Journal of Laws 2003 No. 119, item 1117, as amended). It is forbidden to use, duplicate, publish and pass on the above information to third parties for commercial purposes and without the prior written consent of the Website Owner and specifying their scope.

All kinds of information provided on this Website may be used by Users only for the purposes of permitted personal use.

### **Cookies**

Cookie files (so-called "cookies") are IT data, in particular text files, which are stored on the User's end device. These files are not used to identify the User and adjust the operation of the Website to his needs. They do not store Users' data. On their basis, the user's identity is also not determined.

The website may place cookies in the browser, if the browser allows it. The browser allows the website to access only cookies placed by this website - and not to files placed by other websites. By using the browser settings, the User may at any time block the placement, block the service, and delete already placed cookies.

The website [www.romerpp.pl](http://www.romerpp.pl) uses the following cookies:

- session - stored in the web browser until leaving the website or turning off the web browser
- permanent - stored in the web browser until they are deleted by the user.

In order to disable the use of cookies in your web browser: Firefox:

1. in the top menu in the browser window, click on "Tools";
2. select "Options" from the drop-down menu;
3. in the side menu, click "Privacy";
4. in the "History" section, select "Firefox will use user settings" from the drop-down menu;
5. uncheck "Accept cookies".

Chrome:

1. expand the main menu and click on "Settings";
2. at the very bottom, click on "Show advanced settings ...";

3. select "Content Settings";
4. check the option "Block cookies and data from third-party websites" and click "Done".

### **Additional provisions**

The Website reserves the right to change and modify this Privacy Policy at any time, however, these changes may not limit the scope of Users' personal data protection. The introduced changes do not affect the basic principle of the Privacy Policy, which states that the Website does not provide third parties with personal data of its Users, collected in the Website's database.